

Internal Quality Assurance Cell (IQAC)

Notice

Date: 28/06/2022

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the 1st meeting of IQAC will be held as per scheduled in academic calendar 2022-23 on 30th June 2022, at 10.00 a.m. in IQAC office. The following agenda will be discussed in the meeting.

❖ Agenda

- Confirmation of the minutes of the previous meeting.
- Discussion on implementation Academic Calendar 2022-23.
- To prepare the annual teaching plan.
- To conduct training programs for teaching and administrative staff.
- To introduce new skills development courses.
- Review of Result analysis of last year.
- Any other issues to be discuss with permission of Chairperson.
- Date of the next meeting.




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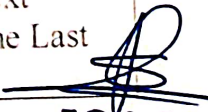
MINUTES OF THE MEETING

The 1st meeting of the Internal Quality Assurance Cell for the academic year 2022-23 was held on 30th June 2022 at 10.00 a.m. in IQAC office. The meeting was chaired by Hon. Prin. Dr. O.J. Rasal.

At the beginning of the meeting IQAC Coordinator welcomed the chairperson and all the members of the IQAC. The following agenda were discussed in the meeting, and it was unanimously resolves to accomplish them. The meeting was adjourned after vote of thank.

Sr. No.	Agenda	Resolution
1	To read and confirm the minutes of the last meeting	The minutes of the previous meeting were read by the coordinator and confirmed. As per the minutes of meeting the action taken report was briefly discussed in the meeting
2	Reformation of IQAC for the year	IQAC committee has been reformed and approved by the principal. 13 members were nominated by the chairman including IQAC coordinator.
3	Discussion on implementation Academic Calendar of 2022-23	Academic calendar prepared by committee and was approved by the IQAC. It was decided to circulate it to various departments, and to be uploaded on college website.
4	To prepare the annual teaching plan	It was decided that all teachers will prepare subject wise teaching plan and implement the same.
5	To conduct training programs for teaching and administrative staff	It was decided that IQAC and Department of Commerce and Computer science will organize training programs for teaching and administrative staff.
6	Implementation of newly introduced skills development courses	It was decided that to invite proposal from department to start skill oriented certificate courses and submit it to SDC.
7	Review of Result analysis of last year	Review of faculty wise result was taken by the chairman and congratulated teachers for their efforts.
8	Any other issues to be discuss with permission of Chairperson	Feedback taken at the end of previous year and analysis report prepared by the feedback committee was discussed in the meeting and it was appreciated by the chairman.
9	Organisation of Seminar/Conference	It was decided that to prepare a detail proposal, for two days interdisciplinary National Seminar on India@75 in this academic year and submit it to Pravara Medical Trust Loni for funding.
10	Date of the next meeting	It was unanimously decided that the next meeting of the IQAC will be held in the Last week of October




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Internal Quality Assurance Cell (IQAC)

Notice

Date: 27/10/2022

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the 2nd meeting of IQAC will be held as per scheduled in academic calendar 2022-23 on 29th October 2022, at 10.00 a.m. in IQAC office. The following agenda will be discussed in the meeting.

❖ Agenda

- Confirmation of the minutes of the previous meeting.
- Review of syllabus of First term.
- Review of Certificate Courses.
- Use of ICT Resources in teaching.
- Promoting of e-governance in Administration.
- Any other issues to be discuss with permission of Chairperson.
- Date of the next meeting.




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MINUTES OF THE MEETING

The 2nd meeting of the Internal Quality Assurance Cell for the academic year 2022-23 was held on 29th October 2022 at 10.00 a.m. in IQAC office. The meeting was chaired by Hon. Prin. Dr. O.J. Rasal.

At the beginning of the meeting IQAC Coordinator welcomed the chairperson and all the members of the IQAC. The following agenda were discussed in the meeting, and it was unanimously resolves to accomplish them. The meeting was adjourned after vote of thank.

Sr. No.	Agenda	Resolution
1	Confirmation of the minutes of the previous meeting	The minutes of the previous meeting were read by the coordinator and unanimously confirmed. As per the minutes of meeting the action taken report was briefly discussed in the meeting.
2	Review of syllabus of First term	The coordinator gave details of syllabus completion reports received from head of the departments. It was observed that all the teachers completed 100 percent syllabus within stipulated time.
3	Review of Certificate Courses	The Coordinator of SDC was present the detail report of the Certificate courses conducted during the semester. It was discussed thoroughly and gave suggestion to SDC to introduced new courses from the next semester.
4	Use of ICT Resources in teaching	It was decided that all the teaching staff will make maximum use of ICT tools in the classroom for bettering the teaching and learning interesting.
5	Promoting of e-governance in Administration	It was decided that most of the administrative communication will be done through e-mails and other available media. It was also decided to maintain all the office record in VRIDDHI software.
6	Date of the next meeting	It was unanimously decided that the next meeting of the IQAC will be held on December 2022.




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Internal Quality Assurance Cell (IQAC)

Notice

Date: 10/12/2022

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the 3rd meeting of IQAC will be held as per scheduled in academic calendar 2022-23 on 12th December 2022, at 10.00 a.m. in IQAC office. The following agenda will be discussed in the meeting.

❖ **Agenda**

- Confirmation of the minutes of the previous meeting.
- Promoting Staff for publishing research paper and participating in Refresher and Orientation program.
- Planning of Multidisciplinary National Seminar.
- Planning of study tours and visits.
- Planning of Annual Prize distribution and Gathering.
- Any other issues to be discuss with permission of Chairperson.
- Date of the next meeting.



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MINUTES OF THE MEETING

The 3rd meeting of the Internal Quality Assurance Cell for the academic year 2022-23 was held on 12th December 2022 at 10.00 a.m. in IQAC office. The meeting was chaired by Hon. Prin. Dr. O.J. Rasal.

At the beginning of the meeting IQAC Coordinator welcomed the chairperson and all the members of the IQAC. The following agenda were discussed in the meeting, and it was unanimously resolves to accomplish them. The meeting was adjourned after vote of thank.

Sr. No.	Agenda	Resolution
1	Confirmation of the minutes of the previous meeting	The minutes of the previous meeting were read by the coordinator and unanimously confirmed. As per the minutes of meeting the action taken report was briefly discussed in the meeting.
2	Promoting Staff for publishing research paper and participating in Refresher and Orientation program	The principal promoted staff to publish research paper and participate in refresher and orientation program to improve quality of teachers.
3	Planning of National Seminar	The dates of the seminar were finalized. The College planned to organize seminar on 27 th and 28 th April 2023. The principal suggested forming the committees and distributing the work responsibilities among the staff.
4	Planning of study tours and visits	It was decided that the chairman of Tours committee will plan to arrange study tours of various departments.
5	Planning of Annual Prize distribution and Gathering	It was decided that the Annual Cultural Gathering and Prize Distribution Ceremony will be organise in the January 2023 and Mr. Ganesh G. Shelke will be the chairman of the event.
6	Date of the next meeting	It was unanimously decided that the next meeting of the IQAC will be held on 15 th April 2023.




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Internal Quality Assurance Cell (IQAC)

Notice

Date: 13/04/2023

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the 4th meeting of IQAC will be held as per scheduled in academic calendar 2022-23 on 15th April 2023, at 10.00 a.m. in IQAC office. The following agenda will be discussed in the meeting.

❖ Agenda

- Confirmation of the minutes of the previous meeting.
- Review of syllabus of second term.
- Review of Certificate Courses.
- Preparation of Academic Calendar for next year.
- Conducting Internal Academic and Administrative Audit.
- To Submit IIQA.
- Feedback Collection and analysis.
- Any other issues to be discuss with permission of Chairperson.
- Date of the next meeting.



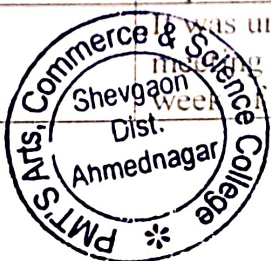

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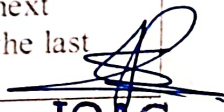
MINUTES OF THE MEETING

The 4th meeting of the Internal Quality Assurance Cell for the academic year 2022-23 was held on 15th April 2023 at 10.00 a.m. in IQAC office. The meeting was chaired by Hon. Prin. Dr. O.J. Rasal.

At the beginning of the meeting IQAC Coordinator welcomed the chairperson and all the members of the IQAC. The following agenda were discussed in the meeting, and it was unanimously resolves to accomplish them. The meeting was adjourned after vote of thank.

Sr. No.	Agenda	Resolution
1	Confirmation of the minutes of the previous meeting	The minutes of the previous meeting were read by the coordinator and unanimously confirmed. As per the minutes of meeting the action taken report was briefly discussed in the meeting.
2	Review of syllabus of second term	The coordinator gave details of syllabus completion reports received from head of the departments.
3	Review of Certificate Courses	The coordinator of SDC present detail report of the academic year 2022-23. It was discussed in detail and finalise the outline for the next year courses.
4	Conducting Internal Academic and Administrative Audit	It was decided that the principal will form a committee including IQAC coordinator for conducting Internal Academic and administrative Audit. This will be conducted in the last week of April 2023.
5	To Submit IIQA	It was decided that the IIQA of the college will be submitted to NAAC.
6	Feedback Collection and analysis	It was decided that feedback committee should collect feedback on curriculum and other facilities available in the campus from stakeholders as per the requirement of NAAC and prepare an analysis report of it.
7	Preparation of Academic Calendar for next year	It was decided that the IQAC and Academic Committee should prepare academic calendar of the academic year 2023-24 prior to the commencement of next academic year. The principal instructed the committee to upload the same on college website.
8	Any other issues to be discuss with permission of Chairperson	The principal asked the committee to prepare the plan of action for next academic year. The responsibility was given to the chairmen of the various committee and head of the departments.
9	Date of the next meeting	It was unanimously decided that the next meeting of the IQAC will be held in the last week of June 2023.




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